



DFy STUDIO RULES & REGULATIONS

40 1st Ave. W. Dickinson, ND. 58601 "PARK SQUARE PLAZA"

Mailing address: PO Box 969, Dickinson, ND. 58602 www.DFyyourdance.com

STUDIO OFFICE HOURS ARE M-F between 9am-9pm...weekend calls will be returned promptly Monday morning by calling our studio phone 701-290-1954

- **ALL MONTHLY TUITION IS DUE ON OR BEFORE THE 1st OF EVERY MONTH.** All tuition that is paid as of the 2nd of every month is considered LATE and will be assessed a \$10 PER WEEK late fee. Tuition that goes 3 weeks unpaid without contact from the family will need to be brought current before the child can resume classes. This includes payments made online/via credit card in studio. (Financial arrangements can be made with the office manager)
 - **IF YOUR LAST NAME DIFFERS FROM THAT OF YOUR CHILDS, PLEASE write your child's 1st and last name in the memo of your check for proper credit going to the correct person, AND PLEASE DON'T PAY IN CASH WITHOUT IT BEING IN AN ENVELOPE AND LABELED!!!**
- **DUE TO THE INCREASE OF PEOPLE IN DICKINSON, ALL STUDENTS MUST WAIT INSIDE OUR BUILDING DOWNSTAIRS IN THE STUDIO COMMONS AREA UNTIL THEIR PARENT IS VISIBLE TO OUR STAFF...please denote that there are 2 parking lots near to the studio~1 is across from American Bank Center, next to the old Elks building, and the 2nd is "LOT 6" next to "Westwind Counseling Center" (across the street from the "Paw and Claw" pet store on Villard St.) This will allow you to park and walk to our studio conveniently.**
- OUR STUDIO SEASON IS 9 MONTHS LONG...it begins in Sept., and runs through May of the following year...it is not considered optional to come & go to classes ~ it is designed for students to carry through and finish their classes.
- There are no refunds/credits or make up classes given when your child is absent from class(es) due to sickness or vacations. You are billed for one month of class regardless of their attendance, unless deemed a family emergency or injury that would result in extended class absence.
- Parents are NOT allowed in the studio area unless you are the parent of a beginner student...the "red lounge" and hallway is the designated area to wait for dancers~please refrain from sitting on the stairs-it is against fire code. **If parents bring siblings of dancers to our studio, it is PARENTS RESPONSIBILITY TO WATCH THEM & KEEP THEM WITH YOU & QUIET AT ALL TIMES!!!** You will be charged for broken items by unattended children...
- Financial Aid applicants must meet the financial requirements in order to qualify for it. Our studio CPA will review the appropriate tax documents for financial proof of qualification.
- **THERE IS ABSOLUTELY NO FOOD OR DRINKS OTHER THAN WATER ALLOWED IN ANY AREA OF OUR STUDIO OR THE HALLWAY OTHER THAN THE DINING/KITCHENETTE AREA!!!** This includes ALL students, parents, siblings and guests of our studio...eating is for dance students who are in need of doing so due to extended time in classes. We ask that you don't bring your entire family to the studio for supper....thank you.
- **There is a NO pet policy for our building...this means there are no "visiting" dogs, cats, puppies allowed!!! The studio has a certified therapy dog that is used for handicapped students and for therapy purposes...He will be present during classes that he is used for.** (except for those students who have allergies to dogs...He can be removed from the studio for those who are allergic.)
- **PLEASE FOLLOW OUR WEBSITE for holiday breaks/days off/cancellations due to weather....these cancellations will be posted under the tab "for parents" by 1pm, and is school cancels, we cancel.**
- **For ALL questions, updates, general info. you must refer to our website!** www.DFyyourdance.com
We are currently hosting over 130 students and this is the only way to reach all of you! So, please take advantage of our new website for everything dance/studio related, INCLUDING the cancellation of classes. Thank you!